

9 October 1968

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Report of Cable Secretariat Operations
1 - 30 September 1968

1. Cables Processed

A. The combined work units of CIA and non-CIA cables totaled 62,584 items broken down as follows:

CIA IN	19,530
CIA OUT	7,659
Miscellaneous (including Archives 563)	4,525
Non-CIA	30,870
Total	62,584

B. CIA IN and OUT cables totaled 255,764 for 1 January - 30 September 1968, a decrease of 6% from the same period in 1967 (271,272) and 10% more than the same period in 1963 (233,257).

C. Non-CIA cables for 1 January - 30 September 1968 totaled 275,946, an increase of 9% over the same period in 1967 (252,962) and 106% more than the same period in 1963 (133,889).

D. Work units totaled 575,228 for 1 January - 30 September 1968 which is 1% more than the same period in 1967 (569,851) and 40% more than the same period in 1963 (409,885).

E. 1,270 cables or 2% of all cables processed were furnished to the Director, as compared to 2,402 or 4% for August 1968.

2. Personnel

During the month we gained one person but lost two. This leaves us with a strength of [REDACTED] five short of our T/O of [REDACTED]

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3. General


25X1A A. On 19 September 1968, I briefed Mr. John Hurley, Bureau of the Budget along with [REDACTED] of PPB on the missions and functions of the Cable Secretariat 25X1A and took them through the shop. They seemed quite impressed with the way we do things and the amount of work we are doing. They asked many questions and I believe they were satisfied with the way the Cable Secretariat operates.

B. On 18 September the Cable Secretariat was invited by TSD to attend a seminar on Routing of Operational Correspondence (telepouches, dispatches, pouchs, cables). TSD [REDACTED] gave a briefing 25X1A on Documentation, Disguises, and Questioned Documents. RID/Analysis briefing concerned RI/AN handling of TSD material received in pouches/dispatches. During the discussion period it became evident that TSD was not getting such material, especially attachments sent separately from telepouch, as expeditiously as they expected; RI/AN was not getting dispatches and attachments properly slugged which was the reason that RI/AN could not route such material directly to TSD in all cases. Because the Cable Secretariat has more latitude disseminating cables to TSD action and info, the Cable Secretariat was not so directly involved with this problem but found the briefing to be very interesting and beneficial both with respect to TSD's interest and the RI/AN function. Since Cable Secretariat personnel are not eligible to attend such formal courses as the Operations Familiarization, Clandestine Services Review and others which would afford a means of our analysts getting some "feel" for the Clandestine Services problems, we do from time to time avail ourselves of the opportunity to attend briefings and similar gatherings.

[REDACTED] 25X1A
Cable Secretary

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ROUTING AND RECORD SHEET				
SUBJECT: (Optional)				
FROM:  Cable Secretary		EXTENSION 5838	NO. DATE 9 October 1968	
TO: (Officer designation, room number, and building) K	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. Executive Director-Comptroller	9 Oct.	9 Oct.	<i>[Signature]</i>	
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10. Cable Secretary 1A-53 Hqs.				
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